

Collège Sturgeon Heights Collegiate

2665 Ness Avenue
Winnipeg, Manitoba
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Phone No. (204) 888-0684 Fax No. (204) 889-0796



Dear Students and Parents:

Summer 2017

Welcome to Collège Sturgeon Heights Collegiate. The administration and staff are looking forward to a successful 2017-2018 school year with your son/daughter. The information in this letter is intended to inform you of the opening day procedures and school policies which will assist in your student's academic success

Timetable Pickup:

Timetable pickup will start on Monday, August 28 with the following schedule: Please bring your printed receipt of fees paid with you.

| | |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| Monday, August 28 | 9:30 – 11:30 a.m. - Grade 12 1:00 – 3:00 p.m. - Grade 11 |
| Tuesday, August 29 | 9:30 – 11:30 a.m. - Grade 9 (last name beginning with A-M) 1:00 – 3:00 p.m. - Grade 9 (last name beginning with N-Z) |
| Wednesday, August 30 | 9:30 - 11:30 a.m. - Grade 10 1:00 - 3:00 p.m. - All grades |

Timetable Changes:

Many courses and options may be full, therefore, limited timetable changes are available. A course change form is required complete with a parent signature. Forms are available during timetable pickup and appointment times may be chosen at that time. Changes will be considered **only** for students with subject failures, prerequisite course needs, or a program change. Timetable changes will not be made to accommodate friends being in the same classes. The last day for course changes is on Tuesday, September 12, 2017.

Changes will be made by appointment only:

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|---------------------------------------------|-------------------------------------|
| Tuesday Aug. 29 - Grade 12 | Wednesday Aug. 30 - Grade 11 |
| Thursday, Aug. 31 - Grade 9 & 10 | Friday, Sept. 1 - All grades |

Fee Payments:

Collège Sturgeon Heights Collegiate uses the convenience of **Online Payments** for parents/guardians. You will be required to pay all fees on-line.

You can access the on-line payment program Thursday, August 24, 2017 to pay for student fees, yearbook, parking and cap and gown. Once fees are paid, students can pick up their timetable at the school as per the schedule at the top of the page. There is no service charge for the use of the Online Cash program.

Please Register Online:

Step 1: Please go to the site: <https://sjsd.schoolcashonline.com>

Step 2: Register by selecting the "Get Started Now" and follow the Steps

Step 3: After you receive the confirmation email, please select the 'Click here' option, login and add each of your children to the household account

Step 4: Print a receipt of your fees paid and bring the receipt to the school to receive your fall Timetable

Please Note: if you have any questions during the registration process or while on-line please select the *GET HELP* option in the top right hand area of the screen

Graduating Students:

- Student fees **with yearbook*** are \$80.00, this includes the \$35.00 fee for Cap and Gown and \$20.00 for a yearbook.
- Student fees **without yearbook*** are \$60.00, this includes the \$35.00 fee for Cap and Gown.

Grades 9 – 11:

- Student fees **with yearbook*** are \$45.00, this includes \$20.00 for a yearbook.
- Student fees **without yearbook*** are \$25.00.

***Yearbooks must be purchased at time of registration and cannot be ordered at a later date.**

Parking passes: may be purchased for \$20.00

First Day of School

Wednesday, September 6, Day 2 is the first day of school. This is a regular school day and attendance will be taken. Bring a binder, paper and a pen or pencil.

- 10:00-11:30 a.m. – Grade 9 and new students ONLY will report to the school by 10:00 a.m. Student ambassadors will meet students at the main doors and accompany them to their homeroom class. Students will spend the morning with their homeroom teacher.
- 11:30-1:11 p.m. – Grade 9 and new students BBQ (free hot dog and drink)
- 1:11 – 3:30 p.m. – ALL students will report to their first period, day 2 class as per their timetable.
- Thursday, September 7 – will follow regular Day 3 schedule on the student timetable

The **school hours** are 8:30 a.m. – 12:03 p.m. and 1:11 p.m – 3:30 p.m.

The cafeteria will open daily from 8:00 a.m. to 10:45 a.m. and 12:00 Noon to 2:30 p.m.

Calendar Dates:

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|---------------------|-----------------------------------------------------------------------------------------------------------|
| September 6, Day 2 | School starts at 10:00 a.m. for grade 9 and new students, 1:11 p.m. all students |
| September 7, Day 3 | Lifetouch Picture Day |
| September 12, Day 6 | Last day for timetable changes |
| September 14, Day 2 | 5:00 p.m. Meet the Teacher Barbeque 5:00 p.m. Football Homecoming 6:30 p.m. Parent Advisory Meeting |
| September 19, Day 5 | Staff meeting, early dismissal at 2:35 p.m. |
| October 9 | Thanksgiving Day, No Classes |
| October 18, Day 1 | Parent Teacher Conferences 3:30 – 7:00 p.m. |
| October 19, Day 2 | Fall Awards 2:00 p.m. |
| October 20 | Inservice, -No school |
| November 1, Day 5 | Take Your Kids to Work day (grade 9 students only) |
| November 2, Day 6 | Picture Re-takes |

Have a great summer!
Mr. R. Pelletier, Principal